

## **Michigan District of the Lutheran Church – Missouri Synod North and East Pastors Conference - Exhibitor Display Contract**

This contract is entered into this day by and between The Michigan District of the Lutheran Church - Missouri Synod (Michigan District, LCMS) and exhibitor listed below (exhibitor) concerning exhibit space for the ***North and East Pastors Conference 2024***. Michigan District, LCMS is a Michigan Ecclesiastical Corporation with its principal place of business at 3773 Geddes Rd, Ann Arbor, Michigan 48105.

### **General Conference Information**

The Conference will be held from Monday, May 6, 2024 through Tuesday, May 7, 2024 at the DoubleTree by Hilton - Bay City Riverfront, Michigan. Exhibit space will be contracted for Monday, May 6, 2024 & Tuesday May 7, 2024. Additional conference information is available on the District's website at [www.michigandistrict.org/ne24](http://www.michigandistrict.org/ne24)

### **IT IS AGREED:**

1. **Exhibitor Display** Subject to the terms and conditions hereof, Michigan District, LCMS hereby agrees to provide the exhibitor with space in the DoubleTree by Hilton - Bay City Riverfront in a designated exhibit area. Said space will be 8 feet x 6 feet and supplied with two chairs and one covered table. The location of the space shall be assigned by the Michigan District, LCMS. Other furnishings will have additional expenses.

2. **Fees** Exhibitor display fee is \$150. A limited number of displays spaces have electricity available at a cost of \$25 and will be given in the order we receive registration forms and contracts. An additional table is \$25. Each additional representative from an organization must register at a cost of \$50 and be issued a name badge. Conference meals and housing are also available for a fee.

3. **Installation of Display** The exhibitor shall set up its display in its assigned space between the hours of 10:30 am and 11:30 am on Monday, May 6, 2024. In the event the exhibitor fails to install its display by 11:30 am on Monday, May 6, 2024, Michigan District, LCMS may, without notice to the exhibitor, terminate this contract without refund and reassign the contracted space. All decorative materials, flags, signs, equipment, and other such items installed by the exhibitor in its space shall comply with all ordinances, rules and regulations relating to fire safety promulgated by the City of Bay City, by the DoubleTree by Hilton - Bay City Riverfront, or other legal authority.

4. **Display Hours** The exhibitor agrees to have its booth set up during **ALL** hours of operation. The Exhibit area is scheduled to be open:

Monday, May 6 -	11:30 am – 5:30 pm
Tuesday, May 7 -	8-11 am

5. **Assignment and Use by Others** The exhibitor shall not assign its rights herein nor permit any other person, firm or corporation to use any portion of its assigned space without written consent from Michigan District, LCMS.

6. **Food and Beverage Distributions; Sales of Items** DoubleTree by Hilton - Bay City Riverfront is the exclusive provider of food and beverages for the conference. Exhibitors may not sell food or beverage (including bottled water) at any time during the conference. Exhibitors that offer non-food items for sale at the conference must comply with all governmental regulations, including having a sales tax license on location.

7. **Exhibitor Responsibility** The exhibitor shall be solely responsible for safeguarding all property of the exhibitor in its space or at any time located elsewhere at the conference site and the exhibitor waives all claims against the City of Bay

City, DoubleTree by Hilton - Bay City Riverfront and the Michigan District of the Lutheran Church - Missouri Synod, and holds all persons, firms and corporations associated therewith harmless from any and all liability and expense arising out of or in connection with any claims, demand of cause or action resulting in whole or in part from the act of the exhibitor or its representatives or from the exhibitor's use and occupation of its space or acts thereto.

Exhibitor shall be liable for all damages to property and equipment (normal wear and tear excepted) and personal injury caused directly by and to the extent of the acts, errors, or omissions of exhibitor, its agents and employees. Exhibitor will secure and provide insurance coverage for such liability.

**8. Failure to Provide Display Space** In the event the Michigan District, LCMS fails to provide the exhibitor with space as herein required for any reason whatsoever, including without limitation fire, strike, cancellation of the conference or cancellation of any underlying agreement, the Michigan District, LCMS shall promptly refund any fees paid to the Michigan District, LCMS and the same shall be accepted by the exhibitor as liquidated damages for all loss or damage suffered by the exhibitor from such failure.

**9. Special Restrictions** The Michigan District, LCMS reserves the right to terminate this contract and/or prohibit the installation or operation of any display, any part thereof or any activity in connection therewith which the Michigan District, LCMS, in its discretion, determines to be inconsistent with the character of the convention. The Michigan District, LCMS further reserves the right to issue such rules and regulations concerning the operation of the exhibitor's display as it determines are necessary and appropriate and the exhibitor hereby agrees to abide thereby.