

Junior High Youth Gathering | July 30–August 1, 2024



Registration Process

GATHERING REGISTRATION PROCESS

1. Register your church through the Group pre-order between April 22–May 24, 2024.
2. Send your group pre-order link to all your attending adult leaders (don't forget yourself) and parents of youth attendees and have them complete their online registration forms by June 1, 2024.
3. Complete your congregation's Housing and Servant Event Selection Forms no later than June 5, 2024.
4. Receive your final invoice balance (includes program and lodging fees for all participants) and submit final payment by July 1, 2024.

STEP 1

PARTICIPANTS & ADULT CHAPERONE GUIDELINES

There is no minimum or maximum for the size of a church's group, though it is suggested that there be at least one adult leader (21 years of age or older) for every six youth. **If a group is to have both male and female youth participants, there must also be at least one male and one female adult leader.**

The 2024 Michigan District Junior High Youth Gathering is for youth (entering grades 6, 7, and 8 in the fall of 2024) and adults (minimum 21 years of age) who are affiliated with an LCMS congregation.

For more information or questions, contact Debbie Cameron at the District Office at 888.225.2111 ext. 234 or debra.cameron@michigandistrict.org.

GATHERING PROGRAM REGISTRATION & LODGING FEE SUMMARY

Program Registration Cost: \$100 per participant (youth & adult). The program registration cost includes four meals, t-shirt, and various programming, registration, and activity expenses.

Room Rate at Bavarian Inn Lodge: \$150 per night—all housing is arranged by the Michigan District, LCMS. Up to 4 people can share 1 room.

****Important Sales Tax Information:** All payments must be made with a congregational credit card or church check in order to be exempt from Michigan Sales Tax. You will be invoiced for sales tax if personal accounts are utilized.*

STEP 2

GROUP PRE-ORDER REGISTRATION

We will be using Ultra Camp this year to complete all group pre-order and attendee registrations online. Group pre-orders will enable your church to set up your congregation's account. Through your church account, you will access the link to share with your adult leaders and parents of youth attendees. You will also access your congregation's housing forms and servant event selections.

The group pre-order can be submitted at this link:

<https://www.ultracamp.com/info/sessiondetail.aspx?idCamp=1407&campCode=Mdl&idSession=463655>

The Group pre-order process asks each congregation for their youth group's congregation info, main contact (Primary Youth Leader) information, as well as number of attendees (include all adult and youth attendees in your counts).

For complete instructions on setting up your group pre-order, see page 3.

STEP 3

ATTENDEE REGISTRATIONS

Email your congregation's individualized group registration link to all your attendees (see page 9 for how to get this special individualized link). All attendee registrations will need to be completed by **June 1, 2024 at 5 p.m.**

As the primary youth leader, make sure that you also complete an attendee Adult Leader registration for yourself if you will be attending the gathering!

STEP 4

PRIMARY YOUTH LEADER COMPLETES HOUSING AND SERVANT EVENT FORMS ON ULTRA CAMP

To access your congregation housing and servant event forms, go to ultracamp.com and log in with the "congregation" account you created. (See page 11 in this document for visual "how to") Once logged in, click on the "Hamburger Menu" (3 lines) and select "Document Center". Here you will find Housing Request Forms for Females 1 & 2 and Males 1 & 2. Only use Form "2" if you have more than 40 males or 40 females attending in your group. You will also find the Servant Event Form.

These must be completed by **June 5, 2024 at 5 p.m.**

STEP 5

FINAL PAYMENT FOR GATHERING

On or before June 10, 2024, you will receive, via email, an invoice for your congregation. Payment is due by **July 1, 2024**.

Mail payment and copy of your email to:

Michigan District, LCMS
Jr. High Youth Gathering
3773 Geddes Road
Ann Arbor, MI 48105

No refunds of any kind will be made after July 1, 2024. This policy is without exception. More detailed cancellation, refund, and substitution questions can be directed to Debbie Cameron at the District office by emailing debra.cameron@michigandistrict.org.

Please register as soon as possible—the Gathering fills up fast! Space is limited and will be based on a first-come, first-serve policy.

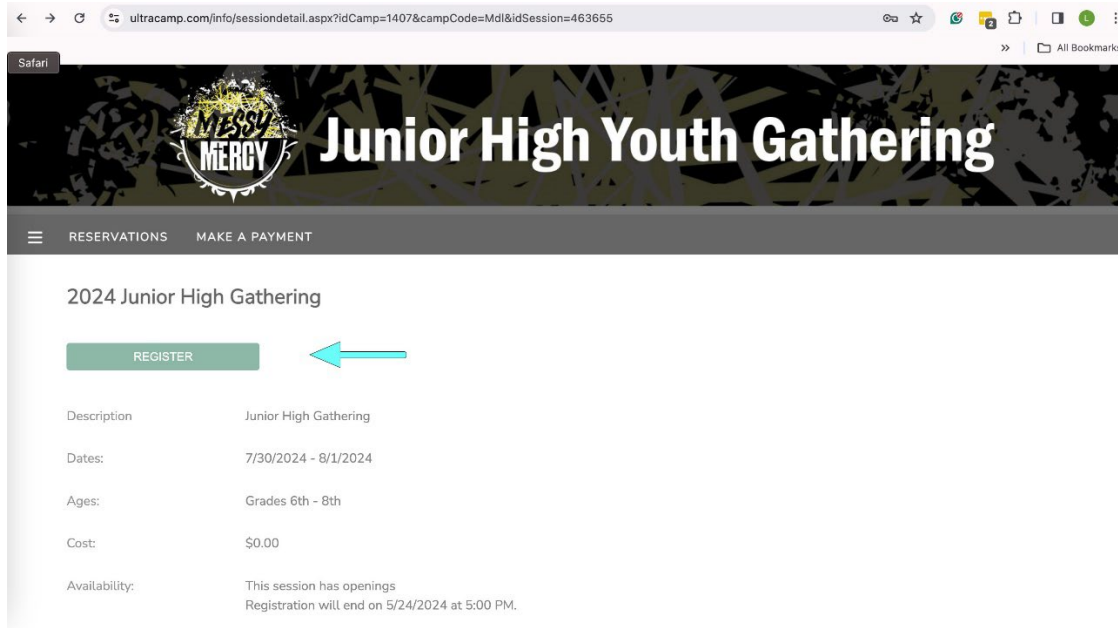
We look forward to seeing you in Frankenmuth!

COMPLETE ULTRA CAMP REGISTRATION “HOW TO” – For Primary Youth Leader

Start at this link:

<https://www.ultracamp.com/info/sessiondetail.aspx?idCamp=1407&campCode=Mdl&idSession=463655>

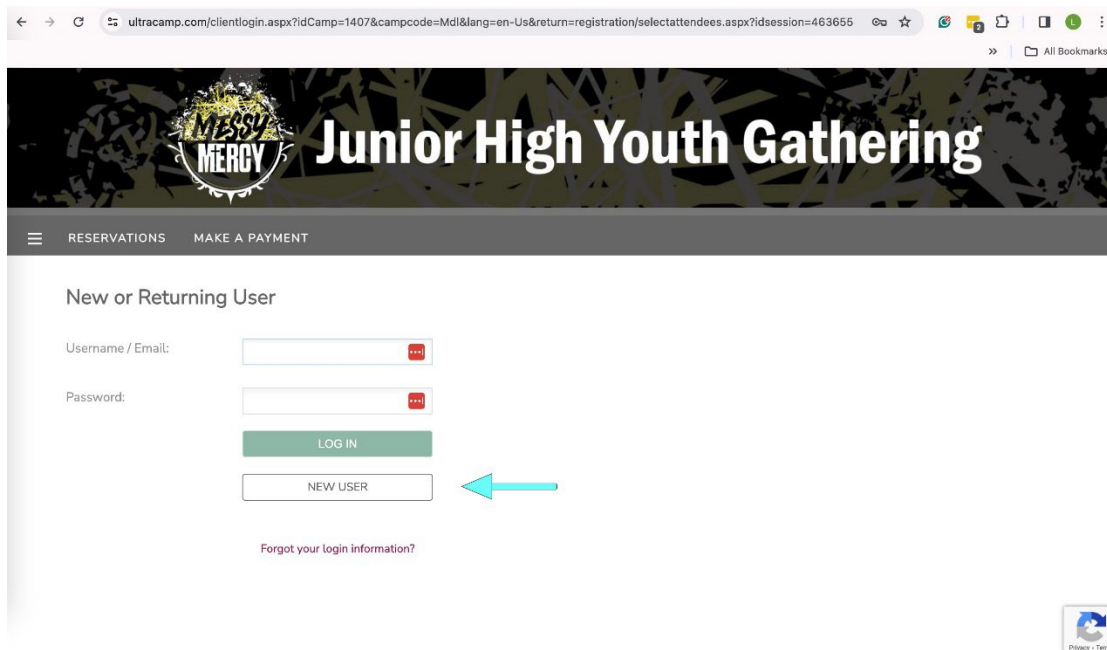
Click on Register.



The screenshot shows a web browser window with the URL [ultracamp.com/info/sessiondetail.aspx?idCamp=1407&campCode=Mdl&idSession=463655](https://www.ultracamp.com/info/sessiondetail.aspx?idCamp=1407&campCode=Mdl&idSession=463655). The page features a dark header with the 'MESSY MERCY' logo and the title 'Junior High Youth Gathering'. Below the header, there are navigation links for 'RESERVATIONS' and 'MAKE A PAYMENT'. The main content area is titled '2024 Junior High Gathering' and contains a green 'REGISTER' button, which is highlighted by a red arrow. Below the button, there is a table of details:

Description:	Junior High Gathering
Dates:	7/30/2024 - 8/1/2024
Ages:	Grades 6th - 8th
Cost:	\$0.00
Availability:	This session has openings Registration will end on 5/24/2024 at 5:00 PM.

Click on “New User”



The screenshot shows a web browser window with the URL [ultracamp.com/clientlogin.aspx?idCamp=1407&campcode=Mdl&lang=en-US&return=registration/selectattendees.aspx?idsession=463655](https://www.ultracamp.com/clientlogin.aspx?idCamp=1407&campcode=Mdl&lang=en-US&return=registration/selectattendees.aspx?idsession=463655). The page features the same dark header with the 'MESSY MERCY' logo and the title 'Junior High Youth Gathering'. Below the header, there are navigation links for 'RESERVATIONS' and 'MAKE A PAYMENT'. The main content area is titled 'New or Returning User' and contains two input fields for 'Username / Email' and 'Password', both with red eye icons. Below the input fields are two buttons: a green 'LOG IN' button and a white 'NEW USER' button, which is highlighted by a red arrow. At the bottom of the form, there is a link that says 'Forgot your login information?'. A small 'Privacy - Terms' icon is visible in the bottom right corner.

Click on Corporate/Group and then complete the required fields and click next.

ultracamp.com/createNewAccount.aspx?idCamp=1407&campcode=Mdl&lang=en-US&return=registration%2fselectattendees.aspx%3...

RESERVATIONS MAKE A PAYMENT

Create Account

Account Type
 Individual / Family
 Corporate / Group

Organization Name *required*

Primary Contact First Name *required*

Primary Contact Last Name *required*

Primary Phone *required* Cell Phone

Address *required*

City *required*

Country United States

State / Province Michigan

Zip / Postal Code *required*

Email *required*

Password: *required*
At least 8 characters in length

Privacy - Terms

Next, select Reserve Group Space.

ultracamp.com/registration/selectattendees.aspx?idCamp=1407&campcode=Mdl&lang=en-US&idsession=463655

RESERVATIONS MAKE A PAYMENT

MESSY MERCY Junior High Youth Gathering

Welcome, Linda Sign Out

Select Individual

Primary Youth Leaders Name

+ ADD PERSON

RESERVE GROUP SPACE

English

Contact Us Privacy Policy Refund Policy Frequently Asked Questions

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Enter the total number of attendees coming from your congregation (ALL youth and adult leaders). Click Next.

NOTE: If you have more people try to register than you put in these counts they will not be able to register if you meet your max until you update your numbers.

ultracamp.com/registration/groupeorder/setquantities.aspx?idCamp=1407&campcode=Mdl&lang=en-Us&idsession=463655

MESSY MERCY Junior High Youth Gathering

RESERVATIONS MAKE A PAYMENT

Welcome, Linda Sign Out

Indicate reservation quantities

Indicate the number of spaces you would like to reserve

Total spaces to reserve: Enter the total number of attendees coming from your congregation (youth and adult leaders)

Maximum group size: 150

English

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Enter the number of males and females that will be attending out of the number entered above.

ultracamp.com/registration/groupeorder/setquantities.aspx?idCamp=1407&campcode=Mdl&lang=en-Us&idsession=463655

MESSY MERCY Junior High Youth Gathering

RESERVATIONS MAKE A PAYMENT

Welcome, Linda Sign Out

Indicate reservation quantities

Indicate the number of spaces you would like to reserve

Male spaces to reserve: Enter the total number of Male & Female attendees coming from your congregation (youth and adult leaders)

150 male spaces available

Female spaces to reserve:

150 female spaces available

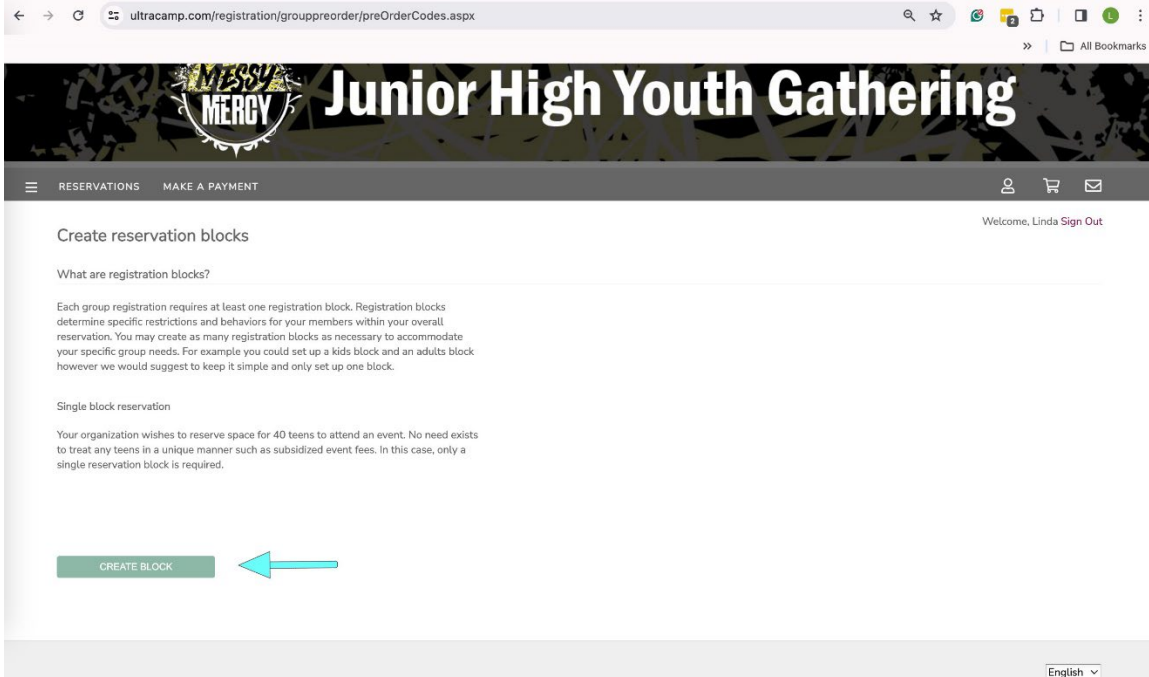
[Back](#)

English

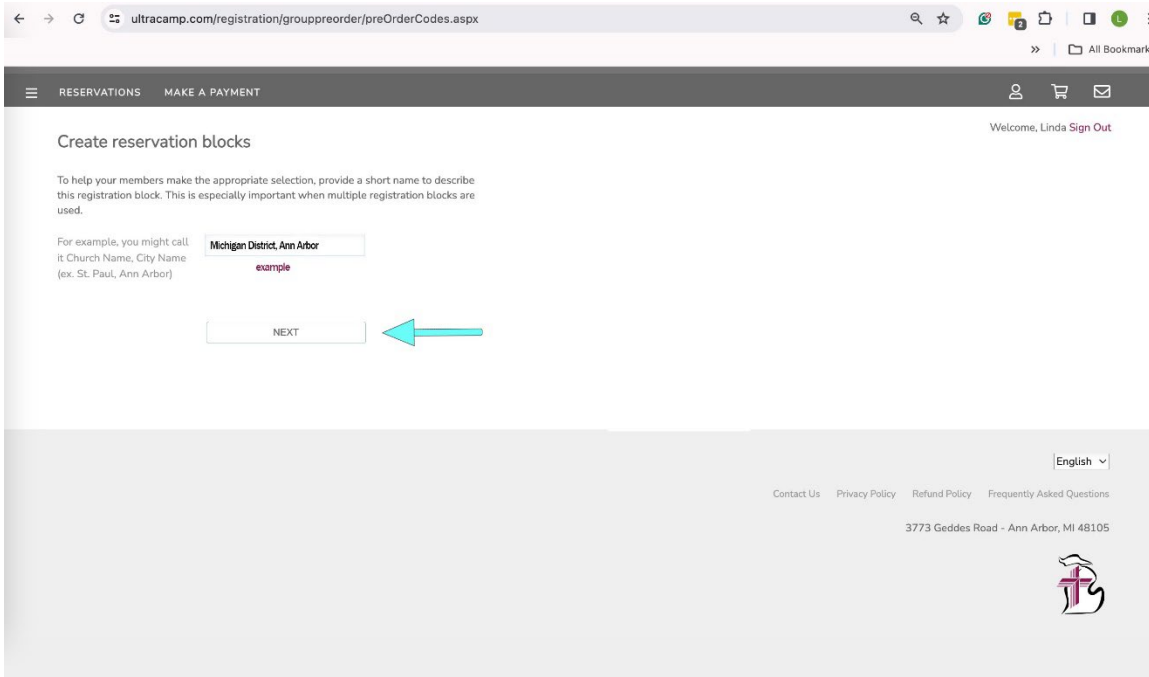
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Next, create your reservation block(s). We suggest that you simply create one block for everyone who is attending from your congregation. Click “Create Block.”



Enter a Name for your reservation block. We suggest that you use your church name, city.



You can create a code if you wish but, to keep things simple, we suggest selecting “no.”

ultracamp.com/registration/grouppreorder/preOrderCodes.aspx

RESERVATIONS MAKE A PAYMENT

Welcome, Linda Sign Out

Create reservation blocks

Should your members be required to enter a code to claim a reserved spot? (Note: our recommendation is that you select "No" here.)

Yes

No

NEXT Back

English

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Here you can enter the minimum age of your youth and the maximum age of your adult leaders (OR just simply leave this section blank—to ensure no one has difficulty registering if they are outside of the minimum or maximum age you enter).

ultracamp.com/registration/grouppreorder/preOrderCodes.aspx

RESERVATIONS MAKE A PAYMENT

Welcome, Linda Sign Out

Create reservation blocks

Minimum Age:

Maximum Age:

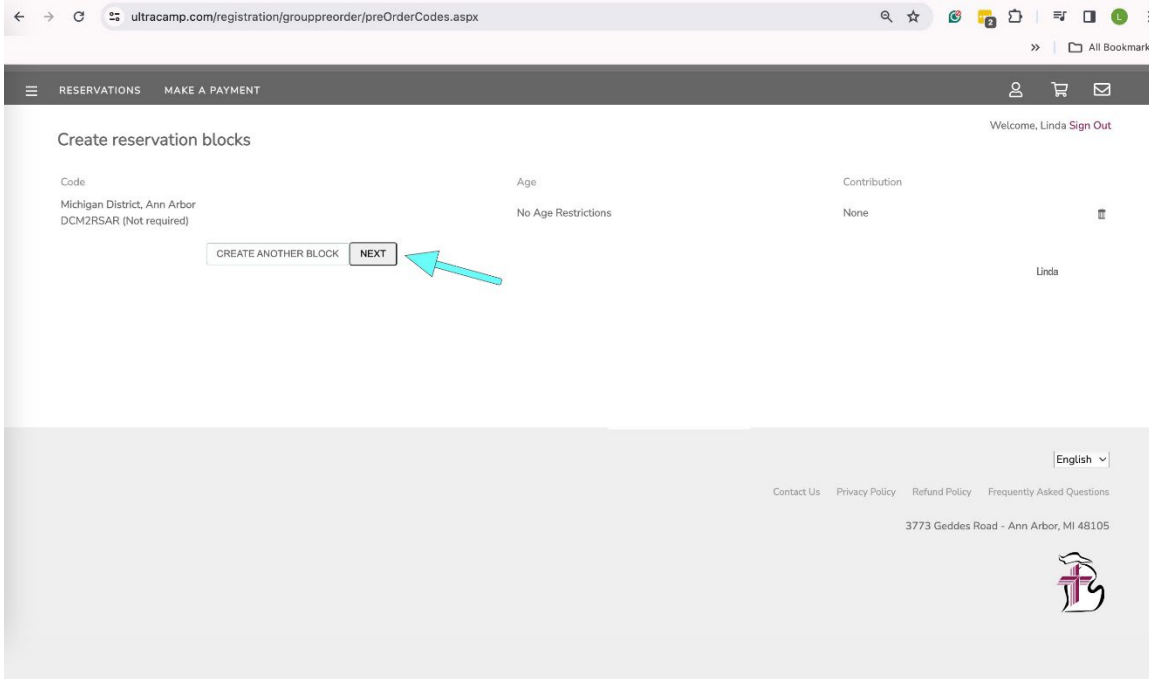
NEXT Back

English

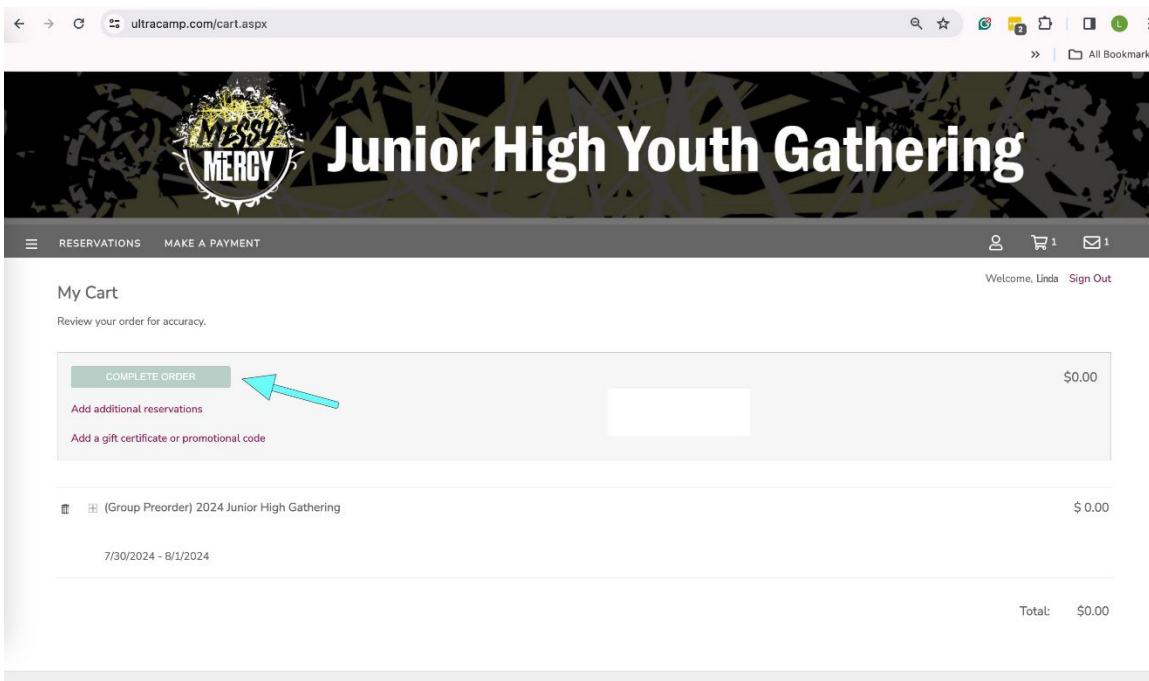
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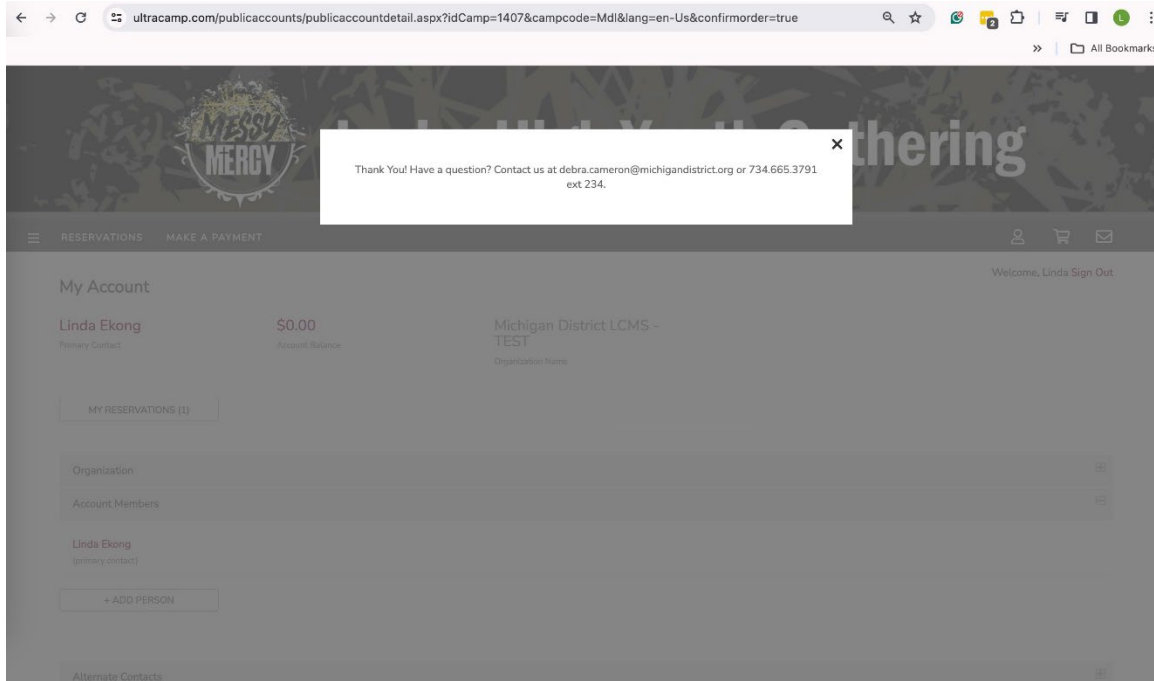
Review this information here. If you decide to create a code that your attendees will be required to enter, you will copy this information to send to them with your congregation’s specialized link. If not needed, simply click “Next” unless you want to create another block then select Create Another Block and go through the process again.



Then Click “Complete Order”

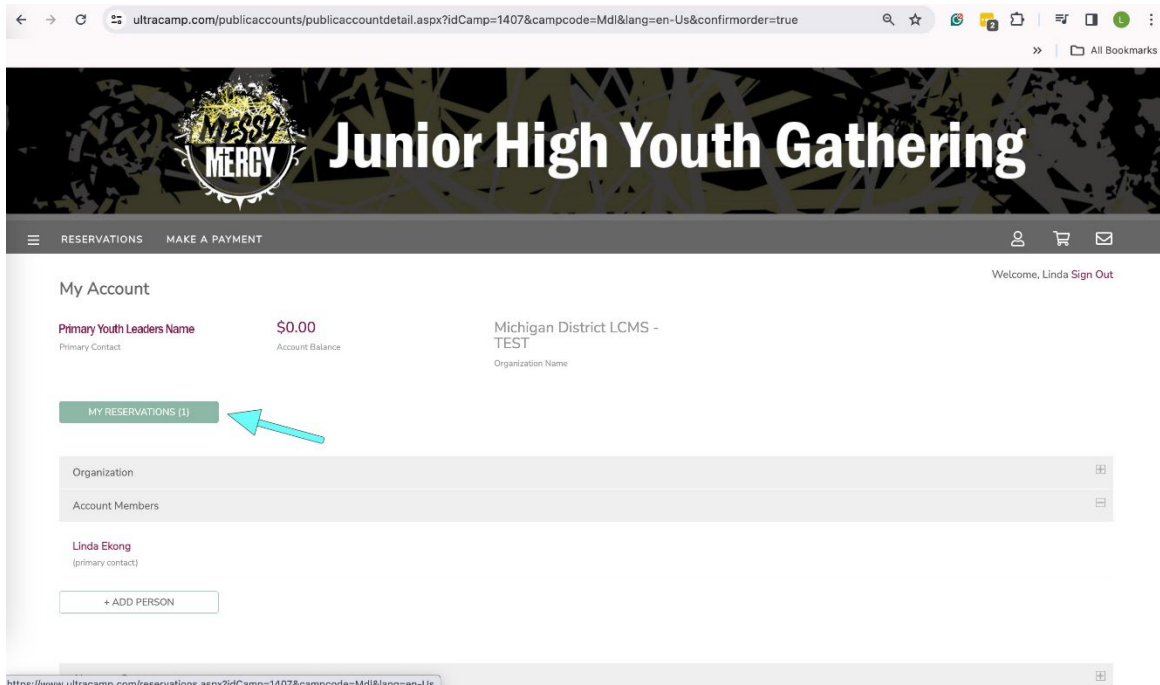


If you have any questions, please contact Debra Cameron at the District Office. Close box.

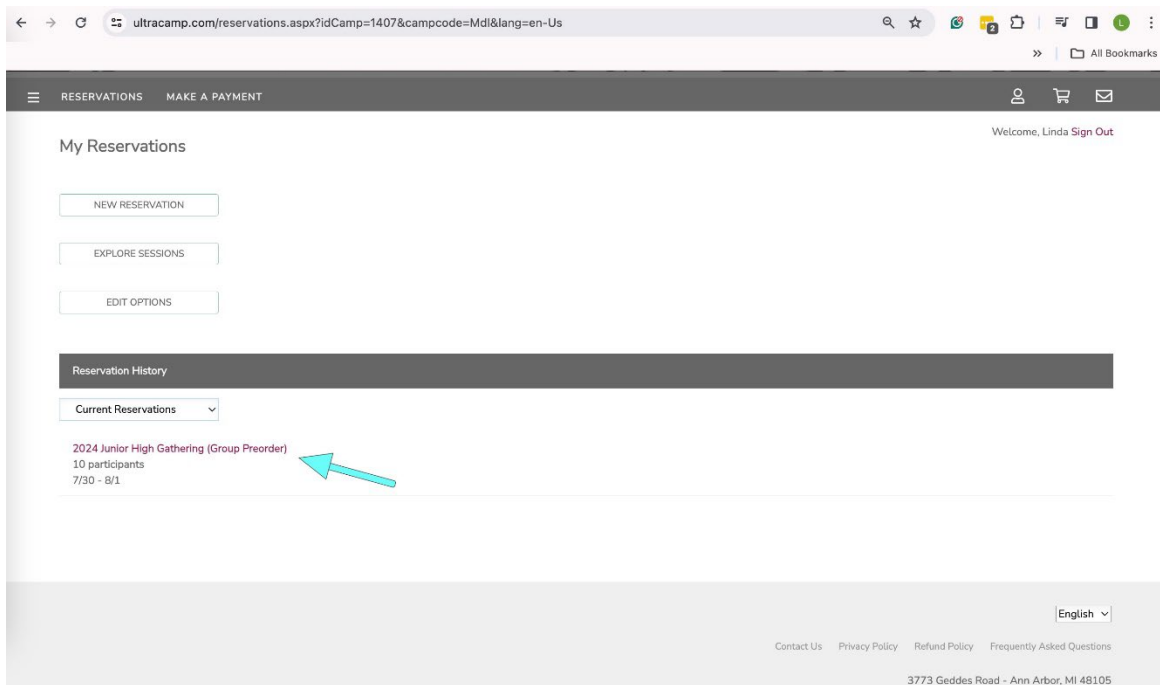


At this point, your Congregation's Group Reservation has been completed. You will next need to get your **Congregations Specialized Link** that you will share with your congregations attendees so that they can complete their individual registrations.

To do this, click on "My Reservations."

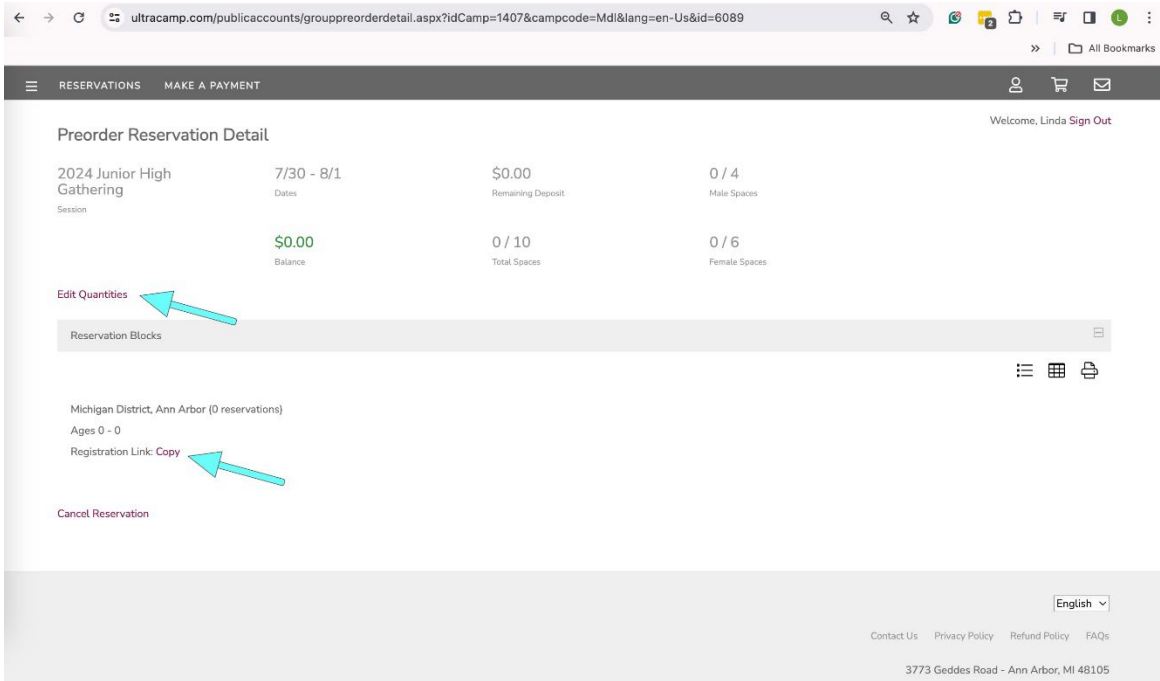


Under the Reservation History, click on your Registration Entry.



On this page, you can do two things:

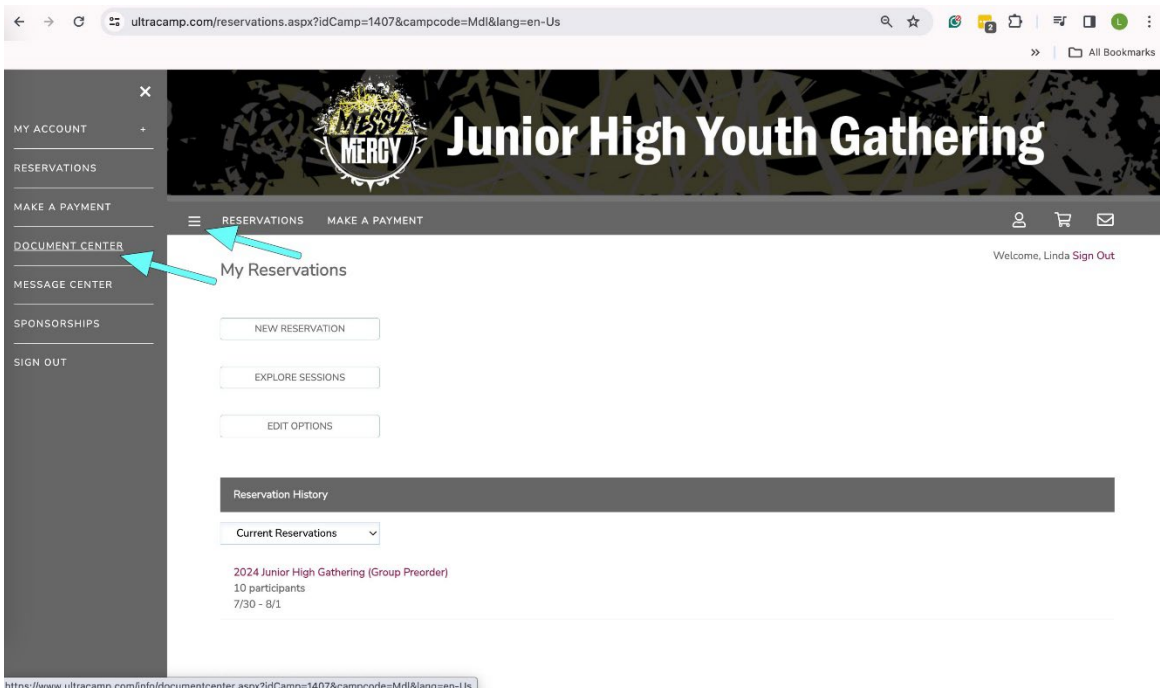
- 1) Click on “Copy” and copy the link that you will send to your attendees via email.
** Please share with your families: first the “account owner / family adult” needs to establish their full identity online since they will be a contact person. Then, if they are attending, register themselves. Then, register the youth of the family.
- 2) If at any point you need to edit the number of people that you will be bringing, you can make that revision by clicking “Edit Quantities.”



PRIMARY YOUTH LEADER - Access to your Document Center

As the primary youth leader, you will need to complete the Housing Request Form and the Servant Event Form. These will need to be completed no later than June 5.

Click on the 3-lines (hamburger menu), and the pop-up menu on the left will appear. Then Click on Document Center.



Here you will find the forms you need to complete.

Document Center

Welcome, Linda Sign Out

Below are a list of available documents.

UPLOAD DOCUMENT

BACKGROUND CHECK

Primary Youth Leader Only

Housing Request Form - Female 1 (1-40)

This form is only to be completed by the PRIMARY Youth Leader. Please complete this form for your congregations housing needs attendees 1-40

Housing Request Form - Female 2 (41-80)

This form is only to be completed by the PRIMARY Youth Leader. Please complete this form for your congregations housing needs if you have more than 40 female attendees.

Housing Request Form - Male 1 (1-40)

This form is only to be completed by the PRIMARY Youth Leader. Please complete this form for your congregations housing needs for attendees 1-40.

Housing Request Form - Male 2 (41-80)

This form is only to be completed by the PRIMARY Youth Leader. Please complete this form for your congregations housing needs if you have more than 40 male attendees.

Servant Event Form

This form is only to be completed by the PRIMARY Youth Leader. Please complete this form for your congregations servant event sign up.

Click on Servant Event Form and complete this form to help with Servant Event Assignments.

Servant Event Form

Welcome, Linda Sign Out

Who is your church contact for the Servant Events?

Contact persons email address:

Contact Persons phone number

How many youth from your congregation will be participating in the Servant Event?

How many adults from your congregation will be participating in the Servant Event?

Everyone attending will take part in a Servant Event on Tuesday, July 30, 2024. We will have an exciting variety of opportunities in and around the area all within 30 minutes or less. When you are assigned to a specific event, you will be contacted and provided with information about what to bring or wear, driving directions, and all other pertinent information needed. All groups must have their own transportation.

Please share your top 2 choices for the type of event your group would like to participate in.

Options are:

1. Environmental or Outdoor Clean-up/Fix up (i.e. grounds clean-up, community awareness drives, gardening, painting)
2. Working with individuals (i.e. retirement/hursing home, developmentally disabled residence)
3. Agency serving those in need (i.e. homeless services, food pantry, neighborhood food collection, soup kitchen)
4. No preference. Any event type will do

Our Top Choice is:

Click on Housing Request Form – Female 1 and Housing Request Form – Male 1 if you have 1–40 males or 1–40 females. If you have more than 40 of either, you will complete Form 1 and Form 2!

YOU MUST SCROLL TO THE BOTTOM OF THIS FORM (page) and SAVE IT!!

Housing Request Form - Female 1 (1-40)

Items to Note:
Most rooms will house between two and four people. Housing requests for this form must all be FEMALE.
Adult leaders will be roomed with youth participants. On the form, please enter First and Last Names in the 'Name' field and indicate if an adult or youth.
Participants from different congregations may be paired together to make use of available bed space. You will be notified of this.
We will attempt to honor your housing requests, but the gathering Housing Coordinator will determine final assignments.

Room A Assignments

Room A1 - Name

Adult or Youth
 Adult
 Youth

Room A2 - Name

Adult or Youth
 Adult
 Youth

Room A3 - Name

Adult or Youth
 Adult
 Youth

Note: If you need to make any adjustments, you will come back to your forms here.